

**AFTER HOURS COMMUNITY BAND
ASSETS LENDING FORM - INSTRUMENTS AND EQUIPMENT**

BORROWERS NAME/RESPONSIBLE PARTY:

BORROWING ORGANIZATION NAME:

ADDRESS:

PHONE:

EMAIL:

AHCB SPONSOR/CONTACT:

EXECUTIVE COMMITTEE APPROVAL:

YES

NO

AGREEMENT

I/we, the above-mentioned party/organization, agree to replace/repair any damaged or missing instrument/equipment, as a result of borrowing it from the After Hours Community Band, for our usage.

I/we agree to return the borrowed instrument/equipment on or by the following

date: _____ . If said instrument/equipment is damaged or lost, then the replacement/repairs would need to be completed within 30 days of the “return date” outlined above.

BORROWER’S SIGNATURE: _____

DATE Received: _____ DATE Returned: _____ INITIALS: _____

AHCB PRESIDENT’S SIGNATURE: _____

DATE Received: _____ DATE Returned: _____ INITIALS: _____

INSTRUMENT/EQUIPMENT

INSTRUMENT/EQUIPMENT TYPE:

SERIAL NUMBER:

CONDITION WHEN LOANED:

APPROXIMATE REPLACEMENT COSTS:

CONDITION UPON RETURN:

INSTRUMENT/EQUIPMENT

INSTRUMENT/EQUIPMENT TYPE: _____

SERIAL NUMBER: _____

CONDITION WHEN LOANED:

APPROXIMATE REPLACEMENT COSTS:

CONDITION UPON RETURN:

INSTRUMENT/EQUIPMENT

INSTRUMENT/EQUIPMENT TYPE: _____

SERIAL NUMBER: _____

CONDITION WHEN LOANED:

APPROXIMATE REPLACEMENT COSTS:

CONDITION UPON RETURN:

INSTRUMENT/EQUIPMENT

INSTRUMENT/EQUIPMENT TYPE:

SERIAL NUMBER: _____

CONDITION WHEN LOANED:

APPROXIMATE REPLACEMENT COSTS:

CONDITION UPON RETURN:

ADDITIONAL COMMENTS: